



Sponsored by AYSO Region 638 Quartz Hill, California

# AYSO Quartz Hill Shootout Team Invitation



AYSO Region 638 is proud to invite your team to the AYSO Quartz Hill Shootout

- Scope:** AYSO Invitational – open to AYSO teams only from all Sections.
- When:** Saturday & Sunday, May 15<sup>th</sup> through May 16<sup>th</sup>, 2010 – Rain Dates May 22<sup>th</sup>-23<sup>rd</sup>
- Where:** The tournament will be held at Lancaster National Soccer Center 43000 30<sup>th</sup> St. East, Lancaster, California 93534. There is a charge for parking RV parking OK. No pets are allowed at fields.
- Who:** AYSO boys and girls teams in age divisions: U-19, U-16 (11v11) 18 players max. U-14 (11v11) 15 players max. U-12 (9v9) 12 players max. and U-10 (7v7) 10 players max. All players must be registered to play in the AYSO 2009 primary season. Guest players will be allowed (3 maximum per team). Co-ed teams will be accepted in boys' divisions only.
- What:** Pool play tournament. Each team will be guaranteed 4 games. The top teams will advance to the medal round on Sunday afternoon and every team will play a 4<sup>th</sup> game. All games will be as follows: (60 min. for U-19 & U-16, 60 min. for U-14, 50 min for U-12, and 40 min for U-10). Plus a separate team Shootout competition on Saturday after each game with prizes for each division winner.
- Why:** The Quartz Hill Shootout is being conducted as a fundraiser by Region 638 to raise funds for Field Development, Equipment, & Maintenance, and to provide Scholarship funds for youths in Region 638.
- Awards:** All players and 2 coaches per team will receive a tournament t-shirt and pin. All players will receive a medal and the 1<sup>st</sup> place teams will receive a Cup.
- Entry Fee, Refunds:** \$475 for U-19 & U-16, \$475 for U-14, \$450 for U-12, and \$425 for U-10. A full refund will be issued if tournament is canceled and cannot be rescheduled. If a team withdraws 30 or more days before the tournament, a full refund is given. Within 30 days of the tournament, no refund is provided unless a replacement team is found.
- Referee Fee, Refunds:** \$300, refundable within 14 days of the tournament, if referee assignments have been completed. Each team is asked to provide a qualified 3-person referee team to cover 4 games during the tournament. Partial refunds will be given based upon the number of game slots completed.
- Rules:** A full set of tournament rules are posted on the tournament website.
- Acceptance:** The application deadline is April 14<sup>th</sup>. All teams will be notified within 48 hrs. of the application deadline or receipt of application (whichever is latest) as to their status. Teams that are not accepted will be given the option to have their complete application returned or to be placed on the waiting list.
- How:** Team entry applications and all necessary forms are available on the tournament website. Please send 1 Region check that covers both the Entry and Referee fees, along with the tournament application, referee information form, and team roster to the Tournament Registrar address below. Regional commissioner must sign application and team roster. Appropriate referee administrator must sign referee information form. See referee form for details. Make region check payable to: AYSO Region 638.
- Address:** Jack Rust  
Quartz Hill Shootout  
41416 Jacaranda St.  
Palmdale, California, 93551
- Information:** Call Jack Rust (661) 722-7723  
E-mail [ghsotimes@sbcglobal.net](mailto:ghsotimes@sbcglobal.net)  
Web site [www.QHAYSO.org](http://www.QHAYSO.org)



# Quartz Hill Shootout

May 15-16, 2010

## T-SHIRT FORM

**NOTE:**

**T-shirts will be provided for the players and coaches upon completion and timely return of this form. Deadline for ALL T-shirt forms is **Friday, April 16, 2010**. If this form is not received by Friday, April 16, 2010, T-shirts will be furnished for your team but the sizes will be based upon other players and coaches in the same age bracket. Extra T-shirts may be ordered, but payment must accompany this form. A limited number of T-shirts may also be on sale at the tournament. You will receive a maximum of 10+2 T-Shirts for U10 teams, 12+2 T-Shirts for U12 teams, 15+2 T-Shirts for U14 teams, and 18+2 T-shirts for U16-U19 teams.**

SECTION: \_\_\_\_\_ AREA: \_\_\_\_\_ REGION: \_\_\_\_\_ B/G: \_\_\_\_\_ DIV: U-\_\_\_\_\_

TEAM NAME: \_\_\_\_\_

COACH'S NAME: (Please Print) \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Prices for *extra* T-shirt sizes Youth Medium-Adult XL is \$10.00 each. Prices for XXL and XXXL sizes are \$12.00 each.

|                               | <u>Number</u> |
|-------------------------------|---------------|
| YOUTH MEDIUM -----            | _____         |
| YOUTH LARGE -----             | _____         |
| ADULT SMALL -----             | _____         |
| ADULT MEDIUM -----            | _____         |
| ADULT LARGE -----             | _____         |
| ADULT EXTRA LARGE (XL) -----  | _____         |
| ADULT EXTRA LARGE (XXL) ----- | _____         |
| ADULT EXTRA LARGE (XXXL) --   | _____         |

Team T-shirts must be picked up at the Tournament Site upon team check-in. Mail completed form along with completed Tournament Application and Payment to:

2010 Quartz Hill Shootout  
Jack Rust  
Tournament Director  
41416 Jacaranda Street  
Palmdale, CA 93551



Sponsored by AYSO Region 638 Quartz Hill, California

# AYSO Quartz Hill Shootout Team Application Form



## Application Instructions

Applications are now being accepted for entrance into the AYSO Quartz Hill Shootout.

The deadline to enter the tournament is **April 14<sup>th</sup>, 2010**. Applications accepted by that date will be given priority for acceptance into the tournament; all others will be accepted based on any available openings.

Applications will be accepted on a first-come basis, based on a completed application. To be considered complete, your application must include all of the following:

1. Team Application Form, signed by the Head Coach and the Regional Commissioner.
2. Team Roster Form (EAYSO preferred) signed by your Regional Commissioner.
3. Complete referee form sign by the region referee administrator or area referee administrator

### Roster Notes:

- Alternatively, an eAYSO Roster form is preferred; however it must include the names of the Head Coach and Assistant Coach and be signed by your Regional Commissioner.
- Roster changes will be allowed up until Team Check-in; after that, no roster changes. All roster changes must be approved by your Regional Commissioner.
- Rosters must be comprised solely of players who were registered and played in the AYSO 2009 primary program.
- Up to 3 guest players may be added to your roster from a neighboring AYSO Region. In this case, the guest player's Regional Commissioner must sign the roster.
- Player roster limits are as follows:

|           |                |              |
|-----------|----------------|--------------|
| U-19/U-16 | 18 players max | 11-v-11 play |
| U-14      | 15 players max | 11-v-11 play |
| U-12      | 12 players max | 9-v-9 play   |
| U-10      | 10 players max | 7-v-7 play   |

4. The completed Referee Form signed by your Regional Referee Administrator (if you're not planning to bring referees, just check the box on the Referee Form and return it without the RRA signature).
5. A single region check for the total amount of the Team Entry Fee and the Referee Commitment Fee.

|                |              |                |             |           |
|----------------|--------------|----------------|-------------|-----------|
| Team fees are: | Age Division | Team Entry Fee | Referee Fee | Total Fee |
|                | U-19/U-16    | \$475          | \$300       | \$775     |
|                | U-14         | \$475          | \$300       | \$775     |
|                | U-12         | \$450          | \$300       | \$750     |
|                | U-10         | \$425          | \$300       | \$725     |

Send your completed application and regional check to:

Jack Rust  
 AYSO Quartz Hill Shootout  
 41416 Jacaranda st.  
 Palmdale, California, 93551

If accepted, it will be assumed that you intend for your team to play the entire tournament, and to return if necessary on the rainout alternative dates (in the event that becomes necessary).

If your application is not accepted, you will be offered the opportunity to be placed on a waiting list, or if you prefer we will return your application to you within 48 hours of your decision.

**Refund:** if you withdraw your application 30 or more days from the start of the tournament, a full refund will be issued. If you withdraw after that time, we will only issue a refund if a replacement team can be found, less any cost to register that replacement team.

All information about the tournament can be obtained by visiting our website at [www.QHAYSO.org](http://www.QHAYSO.org)

Please note that e-mail and the internet will be the primary means of communication for this tournament.

We will be sending out information via email newsletter once your application is received. In the meantime, if you have any further questions, you may contact us as follows:

Jack Rust (661) 722-7723  
 E-mail [ghsotimes@sbcglobal.net](mailto:ghsotimes@sbcglobal.net)  
 Web site [www.QHAYSO.org](http://www.QHAYSO.org)



# AYSO Quartz Hill Shootout Team Application Form



Application Date: \_\_\_\_\_

Section: \_\_\_\_\_ Area: \_\_\_\_\_ Region #: \_\_\_\_\_ Region Name: \_\_\_\_\_

Team Name: \_\_\_\_\_

Age Division: \_\_\_\_\_ U-10 \_\_\_\_\_ U-12 \_\_\_\_\_ U-14 \_\_\_\_\_ U-16 \_\_\_\_\_ U-19 \_\_\_\_\_ Boys \_\_\_\_\_ Girls \_\_\_\_\_ Coed

### Contact Information

Coach Name: \_\_\_\_\_ Asst. Coach Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Evening Phone Number: \_\_\_\_\_ Evening Phone Number: \_\_\_\_\_

Emergency Phone Number: \_\_\_\_\_ Emergency Phone Number: \_\_\_\_\_

AYSO ID#: \_\_\_\_\_ AYSO ID# \_\_\_\_\_

Training Level : \_\_\_\_\_ Training Level : \_\_\_\_\_

Safe Haven Date: \_\_\_\_\_ Safe Haven Date: \_\_\_\_\_

Shirt Size: AS AM AL AXL AXXL Shirt Size: AS AM AL AXL AXXL

### Team Rating Criteria:

- 1) We are an Allstar/Select Team, the only one from our Region. \_\_\_\_\_ Yes \_\_\_\_\_ No
- 2) We are an Allstar/Select Team, one of \_\_\_\_\_ teams in this age division from our Region. \_\_\_\_\_ Yes \_\_\_\_\_ No
- 3) We are a fall primary program team. \_\_\_\_\_ Yes \_\_\_\_\_ No
- 4) My team competitive rating between 1 (low) and 10 (high) is \_\_\_\_\_  
\_\_\_\_\_

### Team Head Coach Approval:

Yes, I have read the tournament rules and I promise to abide by them. I also am committed to returning on the alternative dates should the tournament be rescheduled due to inclement weather, etc.

Yes, I understand that this is a 2-day tournament and that the medal round games are on the second day. I hereby notify you that I will

NOT be able to complete the tournament for the following reason: \_\_\_\_\_

\_\_\_\_\_  
Coach Signature

**Regional Commissioner Approval:** Yes, the above team has my permission to attend the Quartz Hill Shootout. Please report any behavior problems to me immediately. I understand that players from outside my Region (Guest Players) will need approval as well from the Guest Player Regional Commissioner. I hereby approve the addition of \_\_\_\_\_ Guest Players for this team.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature (in red or blue ink only, please)

Email: \_\_\_\_\_ Best Phone: \_\_\_\_\_

### The Referee Refund Check should be mailed to:

AYSO Region # \_\_\_\_\_

Send Check to Treasurer: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City / State / Zip \_\_\_\_\_



## Quartz Hill Shootout AYSO Invitational Tournament Rules



| CATEGORY                            | RULE   |
|-------------------------------------|--|
| <b>1) JURISDICTION</b>              | <p>A. Unless otherwise noted, the current AYSO National Rules and Regulations, Section 10 and FIFA Laws of the Game will be used for this tournament. The following rules are intended specifically for this tournament ONLY!</p> <p>B. The Tournament Committee (incl. Tournament Director, Assistant Director(s), Field Director, Referee Director and other designated staff) will have jurisdiction over all games played. Disputes will be resolved by the end of the soccer day.<br/>Referee judgment calls are NOT subject to dispute or protest!</p>   |
| <b>2) FEES</b>                      | <p>A. Entire entry fee and referee deposit must accompany tournament application and will be returned if application is not accepted. Fee and deposit must be a single check issued from the Region's account (no personal checks, money orders, credit cards, etc.).</p> <p>Fees are: U-10 \$725 (\$425 entry fee plus \$300 referee deposit), U-12 \$750 (\$450 entry fee plus \$300 referee deposit), U-14 \$775 (\$475 entry fee plus \$300 referee deposit), U-16/U-19 \$775 (\$475 entry fee plus \$300 referee deposit).</p>  |
| <b>3) ACCEPTANCE</b>                | <p>A. Applications are due on or before April 14<sup>th</sup>, 2010</p> <p>B. Applications will be accepted on a first-come basis, based on completed application (see Team Application Form for criteria). Teams will be notified by email within 48 hours of the receipt of their applications.</p> <p>C. Teams not accepted into the tournament will be offered the opportunity to be placed on a waiting list. If a team chooses not to be on a waiting list, the application and entry fee will be returned within 48 hours of notification.</p> <p>D. The primary form of communication between the Tournament and applying teams will be email and the Tournament website. Teams must designate a Team Contact on their application who has email and Internet access.</p>  |
| <b>4) REFUNDS</b>                   | <p>A. Teams withdrawing 30 days or more before the tournament will be issued a full refund.</p> <p>B. Teams withdrawing less than 30 days before the start of the tournament will only be issued a refund if a replacement team can be found.</p> <p>C. If the tournament is canceled and cannot be rescheduled a full refund will be issued.</p> <p>D. For teams that are eligible, referee deposit refunds will be mailed no later than 14 days after the end of the tournament. Referee deposit refunds will be on a prorated basis, comparing the number of assignments actually completed versus the number that were assigned.</p>   |
| <b>5) RAINOUT/<br/>CANCELLATION</b> | <p>A. Should the tournament be rained out on the original date, it will be rescheduled to the weekend of May 22-23, 2010. All teams will be expected to return on that date to resume the tournament. Any team not able to return will only receive a refund if a replacement team can be found, less the cost of any pre-ordered items (items for sale by the tournament which are not included with the registration fee). Any pre-ordered items will be sent to the team.</p> <p>B. If the tournament is cancelled due to weather after partially completing and it cannot be rescheduled to be completed, refunds will be made to teams on a prorated basis, based on the number of actual games played.</p> <p>C. If the tournament cannot be held due to weather or other conditions beyond the control of the tournament hosts, then a full refund will be sent to all teams, less the cost of any pre-ordered items (items for sale by the tournament which are not included with the registration fee). Any pre-ordered items will be sent to the team.</p>                                   |
| <b>6) PLAYERS/TEAMS</b>             | <p>A. Players on participating teams must be properly registered to play in AYSO, and have played in the Fall 2009 season in a minimum of one-half of the games for which they were eligible. Coaches are responsible to ensure that all players meet eligibility requirements.</p> <p>B. The team roster must be verified and approved by each player's Regional Commissioner. Roster changes may be submitted (with the written approval of the Regional Commissioner); however, these changes must be received by the Tournament Registrar prior to the tournament start.</p> <p>C. 3 Guest Players (players from a different Region from the applying team's Region) will be allowed for each team. However, the Guest Player will be required to have the approval of both the Guest Player's Regional Commissioner and the Host Team Regional Commissioner (see Guest Player Form).</p> <p>D. Coed teams will be accepted; however they must play in the boys' divisions only.</p> <p>E. Divisions U-16 and U-19 will play 11-v-11, and there will be a roster limit of 18 players per team.</p> |

|                           |   |
|---------------------------|---|
|                           | <p>Division U-14 will play 11-v-11, and there will be a roster limit of 15 players per team.<br/>                 Division U-12 will play 9-v-9, and there will be a roster limit of 12 players per team.<br/>                 Division U-10 will play 7-v-7, and there will be a roster limit of 10 players per team.</p> <p>F. All players must play at least half of each game. Violation of these player rules exposes a team to protest and renders them subject to forfeiture of game and possible disqualification at the discretion of the Tournament Director.</p>   |
| <p><b>7) COACHES</b></p>  | <p>A. Each team is limited to two coaches but must have two – one Head Coach and one Assistant Coach.. These coaches must be the ones listed on the Official Team Roster.</p> <p>B. Each Coach must provide their AYSO Identification Number, be a currently registered volunteer, Safe-Haven certified, AYSO trained at the age-appropriate level. Proof of coach certification and training will be verified by the coach and assistant coach attaching their training record from EAYSO to the roster.</p> <p>C. Coaches are expected to set the example for their team in exhibiting proper AYSO behavior and Kids Zone behavior. Coaches are expected to remain in the technical area during games and only enter the field of play as requested by the referee.</p>   |
| <p><b>8) REFEREES</b></p> | <p>A. Each team in the tournament will provide a crew of 3 referees able to referee at the teams level. These referees will be assigned up to 4 games, based on their qualifications.</p> <p>B. All referees must be an AYSO registered and trained volunteer and be Safe-Haven Certified.</p> <p>C. Only the diagonal system of control will be used to referee the games.</p> <p>D. Referees for U16/U-19 games must be National level.<br/>                 Referees for U-14 games must be Advanced level or above.<br/>                 Referees for U-12 games must be Intermediate level or above.<br/>                 Referees for U-10 games must be Regional or above.</p> <p>E. Youth referees (center referees) must be at least 2 years older than the age group they are refereeing.</p> <p>F. All referees must be in full uniform as defined by AYSO and USSF, including the Referee Badge. Referees not in uniform will not be permitted to referee games, and their team's referee deposit may be subject to forfeiture.</p> <p>G. If all assignments are successfully completed, the Referee Deposit will be refunded (see REFEREE PLAN for more details).</p> <p>H. Referees are expected to check in at the Referee Station at least 30 minutes prior to their assigned game. Failure to appear on time may result in a replacement referee crew being assigned to the field. Once a replacement crew has been assigned, they will have priority and the original crew must report to the Referee station for alternative assignment.</p> <p>I. Players in the tournament will not be allowed to referee. Coaches should try not to referee.</p> <p>J. Referees will be expected to uphold the tournament rules, AYSO Rules and Regulations and FIFA laws. Any failure of the referee to uphold these rules may be cause for dismissal from the tournament, and will place a team's referee deposit refund in jeopardy.</p> |
| <p><b>9) FIELDS</b></p>   | <p>A. All fields will be set up and taken down by the tournament staff.</p> <p>B. Trash cans will be provided at each field. Teams will be expected to clean up all trash in their area before leaving.</p> <p>C. Please observe the following Facility Use Rules while attending the tournament. <b>No Alcoholic Beverages</b> are allowed at the playing facility. Anyone in possession of alcoholic beverages or anyone intoxicated will be asked to leave the playing facility. Tobacco is also prohibited around the playing fields and near the walkways used by the players. <b>No pets</b> are allowed on or around the fields. No BBQs . There is a parking fee. \$5 for car and \$15 for RVs a day.</p>   |
| <p><b>10) FORMAT</b></p>  | <p>A. This is a pool-play tournament.</p> <p>B. Each age division will be bracketed into playing pools and flights. Games will be played by each division in pool play, with most teams scheduled to play two (2) pool games on Saturday and (1) pool game on Sunday to determine participation in the Final Medal-Round and consolation games. The 4<sup>th</sup> and final game will match opposite sides of the pool 1<sup>st</sup> vs. 1<sup>st</sup> for 1<sup>st</sup> and 2<sup>nd</sup> place, 2<sup>nd</sup> vs. 2<sup>nd</sup> for 3<sup>rd</sup> and 4<sup>th</sup> place and so on down the line for consolation games for each pool and flight.</p> <p>C. Pools will consist of 4 to 8 teams depending on how many team in the division. Multiple pools are expected in most divisions.</p> <p>D. While the tournament will be structured to provide a minimum of 4 games per team, there may be circumstances beyond the control of the tournament where this will not be possible. Primarily, these will be those instances where a team drops out shortly before the end of the tournament, or where a team no-shows for a game.</p> <p>E. <b>Shootout.</b> Every team after each game on Saturday will go directly to the shootout area and compete against the team they just played in the shootout portion of the tournament. You team has 15 minutes after the game ends to check in at the Shootout area</p>  |

|                                  |   |
|----------------------------------|---|
| <p><b>11) CHECK-IN</b></p>       | <p>A. Teams must check in 60 minutes prior to their first game, and must present 4 Game Cards. The Game Cards must be properly completed with the players listed by first name-last name in jersey number order. The players listed on the game cards must match the approved roster submitted with the team's application. All players listed on the roster must appear on each game card, even if there is an expectation that one (or more) might miss a scheduled game.</p> <p>B. Each coach shall have AYSO player ID card for the check in and all games.</p> <p>C. Each coach or team representative must provide AYSO Player Registration Forms with original ink signatures for verification by tournament officials.</p> <p>D. Coaches must have these Player Registration Forms with them at all times and ready for presentation to Tournament Officials.</p> <p>E. Late arriving players must be escorted to the check-in station by a team official along with their Player Registration Form and be cleared by the Tournament Staff before participating in any games.</p> <p><b>F. Early check in for all teams will be Friday May 14 from 6:30 to 8:30 at the LNCS building at the fields.</b></p>   |
| <p><b>12) FIELD MONITORS</b></p> | <p>A. There will be a tournament Field Monitor assigned to each field, and will report to the Tournament Field Director.</p> <p>B. At the conclusion of the game, the match referees must return the completed game cards to the Referee check in area.</p> <p>C. Field Monitors will be the first to respond to any incidents or injuries, and will be in contact with the rest of the tournament staff by radio. Tournament participants are encouraged to report any concerns immediately to the Field Monitor, and also to respectfully follow any instructions given by the Field Monitor.</p>   |
| <p><b>13) GAMES</b></p>          | <p>A. Pool play games will consist of 20 to 30 minute halves depending on the age division (see chart below) with a five minute half time. There will be a running clock during the match including substitutions. There will be no time added on for injuries or time wasted in qualifying rounds. Games will expect to end on time, and may be shortened if they started late. Pool play games may end in a tie.</p> <p>B. Championship games will be pool play length for that division (see chart below). Championship games will be played until there is a winner (2 five minute overtimes and then kicks from the mark if needed per Fifa rules).</p> <p>C. Game duration shall be as follows:<br/>         Division Pool Play and Final Rounds<br/>         U-10: 20 minute half<br/>         U-12 25 minute half<br/>         U-14: 30 minute half<br/>         U-16: 30 minute half<br/>         U-19: 30 minute half</p> <p>D. The "home" team will be the first team or top team listed on the game schedule and will be responsible for providing the game ball. The home team will be situated on the North or West side of the field, and the visitor will be situated on the South or West side. Spectators must remain on the side of the field designated for their team. The home team will change jerseys or don pinnies in the event of a color conflict with the visitor team. If any questions, the referee will determine whether this is necessary.</p> <p>E. There will be no warming up on the field. Teams must warm up prior to taking the field. As soon as the previous game has ended, teams must clear the field and the teams for the next game must take their places.</p> <p>F. FORFEITS: Teams must check in at the designated Field 30 minutes prior to the start of the game. There will be a five-minute grace period at the start of the game for a team to take the field before a forfeit is declared. The score for a forfeit match will be 1-0 for the remaining team (See STANDINGS for the points to be awarded). For U-10 division teams, there is a minimum of 5 players on the field to continue a game. For U-12 the minimum number is 6 players. For all other divisions, there must be a minimum of 7 players to continue a game. If a team cannot field the minimum number of players, the game will be abandoned and a forfeit will be declared.</p> <p>G. SUSPENDED GAMES: The Tournament Committee may determine to end matches early if field schedule is behind due to game delays, interference, or if weather conditions provide unsafe conditions; and may distribute awards according to games played and points. The Tournament Committee will determine the outcome of any single game which is terminated prematurely (due to inclement weather, participant injury, or interference by outside party, etc.).</p> <p>H. ABANDONED GAMES: if any pool play games cannot be played due to circumstances beyond the control of the tournament, the final standings of the pool will be determined by applying the Winning Percentage formula (Total Points Earned in all Game Played divided by Total Points Possible for the Number of Games Played) to each team in the pool. Note. This does not apply to games which were shortened due to late a late start. Only the Tournament Director or designee can declare a game to be abandoned or not played.</p> <p>I. Only the Tournament Director or designee can declare a game to be forfeited, abandoned or not played.</p> |

|  |   |
|--|---|
| <p><b>14) SUBSTITUTIONS</b></p>                          | <p>A. Substitutions shall be allowed approximately mid way through each half for ALL divisions U-10 through U-19, and will be recorded on the game cards by the referee.</p> <p>B. All substitutions must be approved and recognized by the referee. Substitutions may be made for injured players; however, they may not return until the beginning of the next quarter and will be considered as having played the current quarter (exception: an injured player not replaced may return to play at any time with the referee's permission).</p> <p>C. Substitutions in overtime periods of medal round matches will be at the beginning of each period only.</p>   |
| <p><b>15) STANDINGS</b></p> <p><b>Shootout Rules</b></p> | <p>A. Standings for pool play games will be determined on the "ten-point system" as follows:</p> <ul style="list-style-type: none"> <li>WIN = 6 points</li> <li>TIE = 3 points</li> <li>LOSS = 0 points</li> <li>GOAL = 1 point per goal differential up to a maximum of 3 per game</li> <li>SHUTOUT = 1 point for a shutout, including a 0-0 tie</li> <li>FORFEIT = 8 points (scored as a 1-0 win)</li> <li>RED CARD/ EJECTION = 2 point deduction for team (includes 2 points for each player, substitute, or coach)</li> </ul> <p>B. Winners of ties in standings will be determined as follows:</p> <ul style="list-style-type: none"> <li>Head to head competition</li> <li>Least number of sportsmanship point deductions (1 point per misconduct, 1 point per spectator incident)</li> <li>Most number of wins</li> <li>Goal differential (goals scored to three per game less total goals allowed; highest differential advances)</li> <li>Goals allowed</li> <li>Goals scored in the shootout competition</li> <li>Coin toss at the end of pool play.</li> </ul> <p>C. Wildcard teams will be the team(s) with the highest standings points from all teams in the division who are not automatically advancing.</p> <p>D. Standings will be updated hourly at the Tournament Scoreboard. The deadline to challenge the posted results will be at the conclusion of Pool Play.</p> <p>E. All coaches will receive a "Shootout Card" at the tournament. It is the coach's responsibility to complete the card before the end of their first match. It is also the coach's responsibility to maintain this card. The card must be completed and approved before any team can participate in the shootout. <b>Any loss or tampering of the card will result in the immediate disqualification of the team from the shootout.</b> Coaches must submit the Shootout Card to the main referee check-in area after their final round of shots from the penalty mark</p> <p>F. Shootout Championship prizes will be awarded to the winning team and (2) coaches of each division for both boys and girls.</p> <p>G. After their games, tournament teams must immediately go to designated areas for the shootout. If a team does not arrive within 15 minutes of the end of their game they will forfeit their opportunities to take kicks from the mark for that game.</p> <p>H. Every player on a team's roster at check-in must take a penalty kick. In U-10, each team will take (5) penalty kicks after their first two games. In U-12, each team will take (6) penalty kicks after their first two games. In U-14, each team will take (8) penalty kicks after their first game and (7) kicks after their second game. In U16/U19, each team will take (9) penalty kicks after each of their first two games. Any player receiving a red card will not participate in the shootout or be in or around the shootout area.</p> <p>I. In the event a team plays with less than the maximum number of allowed players in their division, the players taking successive kicks shall be in the same order as the initial shooters until the team has taken the maximum allotted number of kicks. For example: if a U-10 team plays with only 9 players on their roster, then the first player that the coach listed will be allowed to take the team's 10<sup>th</sup> penalty kick.</p> <p>J. In case of a tie (at the end of the competition), Tie breaker. Least number of goals allowed on the first day of the tournament. The coaches will be contacted if a tie still exists after goals allowed is calculated, then the tied teams will participate in single elimination (sudden death) kicks from the mark (in the same order that the card has the players listed?) until there is a winner.. <b>Coaches must write their cell phone number at the top of the Shootout Card to be eligible to win. No cell phone number on the card will disqualify your team.</b></p> |

|                              |  |
|------------------------------|--|
| <b>16) ADVANCEMENTS</b>      | <p>A. Pool winners (and in some cases wildcard teams) will advance to medal round play.</p> <p>B. Every team plays a 4<sup>th</sup> and final game.</p>  |
| <b>17) MEDAL-ROUNDS</b>      | <p>A. All medal round matches ending in a tie will have two full overtime periods of five minutes in length with teams changing field direction after the first five minute period.</p> <p>B. In these matches, if still tied after overtime play, the game shall be decided by standard FIFA kicks from the mark.</p>   |
| <b>18) AWARDS</b>            | <p>A. A Championship Cup will be awarded to the first place team of each flight in each division.</p> <p>B. Medals will be presented to coaches and players from teams in each division.</p> <p>C. A tournament pin will be presented to each player and coach.</p> <p>D. Shootout. Prizes will be awarded to the winner in each division.</p>   |
| <b>19) CONDUCT</b>           | <p>A. Coaches will be expected to set a positive example for the team, and will be held responsible for the actions of their team including spectators. All spectators must remain behind the control line and between the 18-yard lines (penalty areas in small fields). Two coaches maximum per team, and they must remain in the marked coaching area (within ten yards either way from halfway line).</p> <p>B. At the conclusion of each match, the referees will indicate on the reverse of the game cards any point deductions for poor sportsmanship. Point deductions will be used as tie-breakers should that become necessary. Referees will be required to complete a game misconduct report for <u>all</u> misconducts during the game, as well as any incidents of interference by spectators.</p> <p>C. Any coach or spectator ejected must immediately leave the vicinity of the playing field (out of sight and sound) and will be prohibited from attending the next scheduled game. Any player sent off (red carded) must immediately leave the vicinity of the game (under supervision of his/her parent or Safe Haven-certified adult), and may not return to the field of play during the current game, including for the post-game handshake, and may not be substituted for, and is suspended from participation in the next game. In the alternative, the player may stay on the sideline under the supervision of the coach. There will be penalty point deductions for all send-offs (see Standings rules).</p> <p>D. Any violent conduct red card or ejection will result in that player/coach/spectator being barred from the remainder of the tournament.</p> <p>E. If it is determined that an ineligible player has participated in a game, the team will forfeit all games in which that player participated illegally. Furthermore, if it is determined that the coach knowingly played a player illegally, that coach will be barred from further participation in the tournament.</p> <p>F. It is mandatory to play a scheduled game. If it is determined that a coach willfully fails to have his team participate in a scheduled game, the coach will be dismissed from the tournament and the incident will be reported to the respective Regional Commissioner.</p> <p>G. All conduct problems will be reported to the respective Regional Commissioner.</p> <p>H. All Serious Incidents will be reported to the respective Regional Commissioner as well as Area, Section and AYSO National Office parties.</p> |
| <b>20) MEDICAL/FIRST AID</b> | <p>A. There will be a First Aid station at the each tent where participants may receive ice, etc. for minor injuries.</p> <p>B. There will be a roving first aid response staff member to respond to injuries on the field. Field Monitors will communicate via radio to call the first aid staffer to the field where first aid is requested.</p> <p>C. If an injury is serious, the first aid staff or Safety Director will call 911 for emergency response.</p> <p>D. Directions to the nearest hospital/urgent care center will be available at the First Aid station.</p>   |
| <b>21) UNIFORMS/SAFETY</b>   | <p>A. All players must wear the approved AYSO uniform only according to the National Rules &amp; Regulations, and all players on the same team must wear matching uniforms (goalkeeper excepted – may have a different jersey, AYSO logo is recommended but not required.)</p> <p>B. Each player's uniform must be marked with a permanently-affixed unique number that matches the uniform number on the Game Card, and may not exchange numbered jerseys with any other player during the game including the goalkeeper.</p> <p>C. Garments may be worn under the uniform (i.e. long sleeves, etc.) during inclement weather, however the match referee will be the judge of what should be allowed or not.</p> <p>D. Not allowed: jewelry, hard metal or plastic clips on clothing or hair. No player will be allowed to participate with any type of cast or splint. Removal of any type of cast or splint at the field or surrounding area in order to participate shall disqualify that team member from participation.</p> <p>E. AYSO will not prohibit the use of knee braces by players in AYSO events and programs; providing that the brace is adequately covered and padded in the judgment of the referee, so as to eliminate the possibility of its causing injury to the other players on the field.</p>  |

|  |   |
|--|---|
| <p><b>22) PROTESTS</b></p>             | <p>A. Protests will be considered only for the following reasons:</p> <ul style="list-style-type: none"> <li>• An ineligible player has played.</li> <li>• One or more registered player(s), present and in uniform, have not played the required one half of the game (except for illness or injury as recorded by the game referee).</li> </ul> <p>B. All protests must be presented in writing to the Tournament Director within 1/2 hour of the completion of the game.</p> <p>C. All protests will be heard by a Protest Committee of at least three persons selected by the Tournament Director. In all cases, the members of the Protest Committee will be unrelated to either team involved in the protest.<br/>ALL PROTEST DECISIONS ARE FINAL!</p> <p>D. Referee judgment calls are FINAL and are not grounds for nor subject to protest or dispute!</p> <p>E. The Tournament Director retains the final authority over any and all disputes.</p> |
| <p><b>23) RULES INTERPRETATION</b></p> | <p>The Tournament Director retains the right to interpret and apply the tournament rules to the optimum benefit of all tournament participants. The tournament director or designee will rule upon any incident not covered by these tournament rules or AYSO National Rules and Regulations. All decisions are final and not subject to protest</p>  |



## AYSO Quartz Hill Shootout Referee Plan



The following are guidelines that the AYSO Quartz Hill Shootout will apply for referees in our tournament:

|                            |   |
|----------------------------|---|
| Commitment Requirements    | <ul style="list-style-type: none"> <li>A. Each team participating in the tournament must provide at least 1 crew consisting of 3 qualified referees.</li> <li>B. The Referee Information Form must be completed, approved by the Region Referee Administrator (and Area Referee Administrator in the case of referees for U-16/U-19 games), and returned with the Team Application.</li> <li>C. Each referee team will be asked to officiate a minimum of 4 matches during the tournament. These may be game assignments or standby assignments, which will be considered equal in terms of earning the referee deposit refund.</li> <li>D. If all assignments are completed, the entire referee deposit of \$300 will be refunded within 14 days of the completion of the tournament. If only partial assignments are completed, then a partial refund will be provided equal to the portion of assignments completed.</li> <li>E. The deposit refund check will be returned to the address shown on the Team Application form.</li> <li>F. Remember: the quality of officiating is largely dependent upon the experience and abilities of the referees you provide.</li> <li>G. If a team submits less than a full 3-person referee crew, these referees will be assigned to games, however only a portion of the referee deposit equal to the number of assignments these referees complete will be refunded to the team.</li> <li>H. Should a team's referees fail to appear for their assigned game and no replacement referees can be found, then the entire team's referee deposit may be forfeited regardless of how many other assignments the referee crew may have completed.</li> </ul> |
| Qualification Requirements | <ul style="list-style-type: none"> <li>A. Each referee must be an AYSO registered volunteer and Safe Haven certified.</li> <li>B. Each referee must be versed in the Laws of the Game, including current law changes and capable of applying the laws according to the spirit of the game.</li> <li>C. Each referee may only represent one team in the tournament.</li> <li>D. Players in the tournament will not be allowed to officiate.</li> <li>E. Coaches in this tournament are strongly discouraged from officiating so that scheduling of referees with the best experience and without conflicts can be accomplished. If an exception is warranted due to lack of other referee volunteers, this must be approved in advance by the tournament Referee Administrator.</li> <li>F. Youth referees will only be allowed if they are not a player in the tournament. Care must be taken when considering whether to allow a youth referee to officiate in the heated environment of a competitive tournament. These referees must have their Youth Volunteer Application form with them at all times and present it to any Tournament official upon request.</li> <li>G. Youth referees must be approved by their Regional Referee Administrator, by completing the Youth Referee Authorization Letter. <b>These referees must have their Youth Volunteer Letter with Youth Volunteer Application form attached with them at all times and present it to any Tournament official upon request.</b></li> <li>H. Youth referees will only be assigned to games where they are qualified and at least 2 years older than the age group they are officiating.</li> </ul>                          |
| Uniform Requirement        | <ul style="list-style-type: none"> <li>A. All referees must be in full Uniform as defined by AYSO and USSF, including the AYSO Badge.</li> <li>B. The Gold uniform will be considered the primary color of referee uniform for this tournament. The referee crew will be expected to change to an alternate color in case of conflict with either of the teams' uniforms.</li> <li>C. Referees not in uniform will not be permitted to referee games, and their team's referee deposit may be subject to forfeiture.</li> </ul>   |

|                         |   |
|-------------------------|---|
|                         | D. In inclement weather, black rain pants or black warm-up pants will be permitted in addition to the official uniform.   |
| Competency Requirements | <p>A. Referees will be assigned to games as follows:<br/> U-10: Regional Badge or higher<br/> U-12: Intermediate Badge or higher<br/> U-14: Advanced Badge or higher<br/> U-16/U-19: National Badge<br/> Any exceptions must have the prior written approval of the tournament Referee Administrator.</p> <p>B. In addition, referees for the U-16 and U-19 levels must have the written authorization from their Area Referee Administrator certifying that the referee is qualified and capable for this level of games.</p> <p>C. Every effort will be made to assign referees to neutral games at their level of competency or below. In rare cases, referee crews may be asked to split up in order to meet these goals.</p>   |
| Tournament Rules        | <p>A. Referees will be expected to familiarize themselves with and uphold the tournament rules, AYSO guidelines and FIFA laws. Any failure of the referee to uphold these rules may be cause for dismissal from the tournament, and will place a team's referee deposit refund in jeopardy.</p> <p>B. Only the diagonal system of control will be used.</p> <p>C. Referees will be expected to fill out the game cards and to keep track of substitutions. Referees will be expected to note on the back of the game cards and to fill out misconduct reports immediately after the game in which a misconduct (caution and/or send-off) was issued to a player or coach, or if there were spectator interference problems, or any other action that merits a report.</p> <p>D. Referees will be expected to turn in all completed game cards and misconduct reports to the Field Monitor immediately after each game.</p> <p>E. Upon completing each game assignment (or standby assignment), each referee will have their Voucher punched by the Field Monitor. When all of their game assignments have been completed, the referee crew must turn in their completed Voucher at the Referee Station. This completed Voucher will be the basis for determining the referee deposit refund amount for the tournament team.</p> |
| Referee Schedules       | A. Referee schedules will be available on the tournament website within 1 week of the tournament. Each team will be expected to ensure that the referee schedule and check-in instructions have been provided to their referee crew.  |
| Use of Local Referees   | A. Additional referees will be provided by the host region, including from the surrounding regions and Areas to ensure all games are covered by qualified referees. These referees will be provided assignments on a stand-by or fill-in basis. Priority will be given to referee crews to ensure an opportunity to earn their deposit refund.  |
| Referee Check-In        | <p>A. All referees will be expected to check in at the <i>Referee Station</i> upon their arrival at the tournament, to register and to collect their Referee Voucher.</p> <p>B. At check-in, each referee team will be provided with a summarized set of tournament rules that they will be expected to administer.</p> <p>C. Referees are expected to check in at the <i>Referee Station</i> at least 30 minutes prior to their assigned game. Failure to appear on time may result in a replacement referee crew being assigned to the field. Once a replacement crew has been assigned, they will have priority and the original crew must report to the Referee station for alternative assignment.</p>   |
| Referee Mementos        | <p>A. Referees will be provided with a meal ticket for food and drink at the Referee Station for each day that they officiate. Chilled water and snacks will also be available at the Referee Station.</p> <p>B. Participating referees will receive a tournament t-shirt, flipping coin, and pin as mementos to thank them for their contribution.</p>   |
| Address:                | Referee forms must be mailed with the Team Application to:<br>Quartz Hill Shootout<br>Att. Jack Rust<br>41416 Jacaranda st.<br>Palmdale, Ca. 93551  |
| Contact Information:    | <p>Questions regarding referee requirements should be directed to the Quartz Hill Shootout Referee Administrator:</p> <p>Call Linda Kovar (661) 713-5398<br/> E-mail <a href="mailto:desert.soccer@verizon.net">desert.soccer@verizon.net</a></p>   |

Web site [www.qhayso.org](http://www.qhayso.org)

**ADDITIONAL GUIDELINES**

Assessments

- A. The Quartz Hill Shootout Tournament will provide referees opportunities to be assessed for upgrades. These opportunities will be provided on medal-round matches only. Referee Assessors will be arranged through the local Area or Section staff. To take advantage of this opportunity, referees must register in advance with the Quartz Hill Shootout Tournament Referee Administrator (see contact section).



## AYSO Quartz Hill Shootout Referee Information Form



I plan to bring a referee team to the tournament Y/N: \_\_\_\_\_

Referee Information Form Date: \_\_\_\_\_

Region: \_\_\_\_\_ Team Name: \_\_\_\_\_

Coach Name: \_\_\_\_\_

Age Division:      **U-10**      **U-12**      **U-14**      **U-16**      **U-19**      **Boys**      **Girls**      **Coed**

**Referee Team Contact Person**

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Provide the following information for each referee.

- For "Badge Level", insert R = Regional, I = Intermediate, A = Advanced, N = National. Also the date they were certified at that level.
- In each box under "Center/Assistant/Boys/Girls", provide the highest level they are competent to referee (e.g. BU-10, GU-12, etc.)
- In "Player on Team", indicate if the referee has a child who is playing in the tournament on this team.

|   | Referee Name | Badge Level | Certification Date | Center |       | Assistant |       | Player on Team (Y/N) | Home Phone/ Email |
|---|--------------|-------------|--------------------|--------|-------|-----------|-------|----------------------|-------------------|
|   |              |             |                    | Boys   | Girls | Boys      | Girls |                      |                   |
| 1 |              |             |                    |        |       |           |       |                      |                   |
| 2 |              |             |                    |        |       |           |       |                      |                   |
| 3 |              |             |                    |        |       |           |       |                      |                   |
| 4 |              |             |                    |        |       |           |       |                      |                   |

Each referee will receive a tournament T-Shirt. Please indicate sizes needed. All sizes are Adult.

|                         | XXL | XL | L | M | S |
|-------------------------|-----|----|---|---|---|
| Number of Shirts Needed |     |    |   |   |   |

\_\_\_\_\_  
Regional Referee Administrator's Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

**By my signature below, I certify that all referees listed are trained and Safe Haven certified AYSO referees and qualified for officiating U-10 through U-14 games as indicated above.**

\_\_\_\_\_  
RRA Signature and date (Blue ink please)

\_\_\_\_\_  
Area Referee Administrator's Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

**By my signature below, I certify that all referees listed are trained and Safe Haven certified AYSO referees and qualified for officiating U-16 and U-19 games as indicated above.**

\_\_\_\_\_  
ARA Signature and date (Blue ink please)



**AYSO Quartz Hill Shootout**  
**Youth Referee Letter**



**Youth Referee Name:** \_\_\_\_\_

**Current Age** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**AYSO Badge Level:** \_\_\_\_\_ **Certification Date:** \_\_\_\_\_

**Representing Tournament Team:** \_\_\_\_\_

|                          |                         |             |             |             |             |             |              |             |
|--------------------------|-------------------------|-------------|-------------|-------------|-------------|-------------|--------------|-------------|
| <b>Region:</b> _____     | <b>Team Name:</b> _____ |             |             |             |             |             |              |             |
| <b>Coach Name:</b> _____ |                         |             |             |             |             |             |              |             |
| <b>Age Division:</b>     | <b>U-10</b>             | <b>U-12</b> | <b>U-14</b> | <b>U-16</b> | <b>U-19</b> | <b>Boys</b> | <b>Girls</b> | <b>Coed</b> |

Youth referees must carry a copy of this letter with them at all times and present it to any Tournament Officials upon request. Youth referees also must either have a parent/guardian present at all times, or must have a copy of their Youth Volunteer Registration Form attached to this Letter.

- Quartz Hill Shootout requires that Youth Referees have this letter of authorization from their respective Regional Referee Administrator, certifying that they are skilled and experienced to handle the rigors of a competitive tournament game.
- Quartz Hill Shootout further requires that the Youth Referee be at least 2 years older than the age group for which they are officiating, and further that they are not a player on a team that is currently entered in the Quartz Hill Shootout .

**Regional Referee Administrator Information:**

\_\_\_\_\_

Regional Referee Administrator's Name                      Phone Number                      Email

**I understand that a highly competitive tournament like the Quartz Hill Shootout generates a great deal of excitement and rigorous play that present a unique challenge to any referee. As a youth referee, there is an increased level of challenge due to the scrutiny that a youth referee is subjected to. Nevertheless, I certify that this Youth Referee is a member in good standing from my Region, that s/he is skilled and experienced to referee games up to the level indicated below, and that s/he is at least 2 years older than the age group indicated:**

|  | GU-10 | BU-10 | GU-12 | BU-12 | GU-14 | BU-14 | GU-16 | BU-16 |
|--|-------|-------|-------|-------|-------|-------|-------|-------|
| Skill level as a Center Referee (check all that apply)     |       |       |       |       |       |       |       |       |
| Skill level as an Assistant Referee (check all that apply) |       |       |       |       |       |       |       |       |

\_\_\_\_\_  
RRA Signature and date (Blue ink please)



Sponsored by AYSO Region 638 Quartz Hill, California

# AYSO Quartz Hill Shootout Guest Player Form – AYSO players only



Borrowing Team Information:

Roster Date:

Region: \_\_\_\_\_ Team Name: \_\_\_\_\_

Coach Name: \_\_\_\_\_

Age Division:      U-10      U-12      U-14      U-16      U-19      Boys      Girls      Coed

All American Tournament rules allow teams to bring up to 3 “Guest Players” when they are unable to recruit sufficient players from their own Region. These Guest Players must be properly registered AYSO players who were registered and played in their home Region in the 2009 primary program.

*(List In Order By Uniform Shirt No.)*

| Shirt # | Region # | Player ID # | Player's Name<br>Last, First (please print) | Age | Date of Birth | Telephone<br>Including Area Code |
|---------|----------|-------------|---|-----|---------------|----------------------------------|
|         |          |             |   |     |               |                                  |
|         |          |             |   |     |               |                                  |
|         |          |             |   |     |               |                                  |

***By my signature below, I certify that all players on this roster are valid registered players in my region and are approved to join the above team and participate in this tournament:***

Guest Player(s) Regional  
Commissioner:

\_\_\_\_\_ *Print Name*

\_\_\_\_\_ *Signature (Blue or Red Ink)*

E-mail: \_\_\_\_\_ Best Phone: \_\_\_\_\_

***By my signature below, I approve that these \_\_\_\_\_ (number of players) guest players are approved to join the above team and participate in this tournament:***

Host Team Regional  
Commissioner:

\_\_\_\_\_



# Hints from the Help Desk

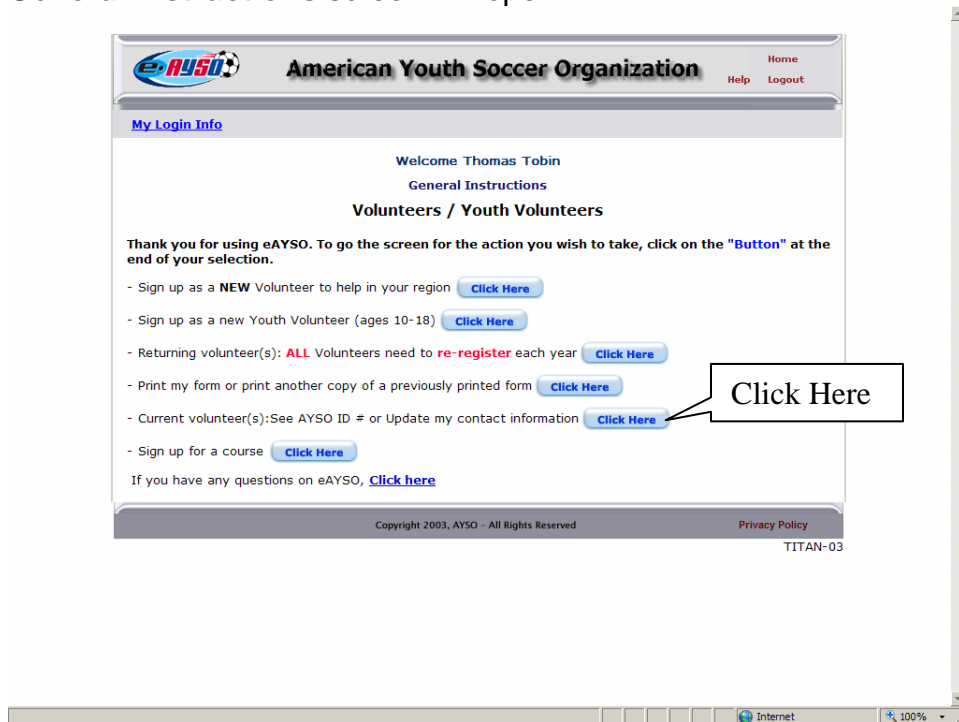
## VIEWING AND PRINTING YOUR CERTIFICATION RECORD

Commencing August 1, 2009, all AYSO coaches and assistant coaches who wish to coach in the AYSO National Games, in any concurrent secondary play competitions or in nationally sanctioned AYSO Tournaments must, at a minimum:

1. Be a registered volunteer in eAYSO for the current year.
2. Have AYSO Safe Haven for Coaches certification.
3. Be trained per the National Coaching Program Guidelines at the age/skill level of the team they wish to enter/coach.

Any coach with a username and password for eAYSO will be able to check his/her certification record and print the screen if asked to provide verification. Here's how.

1. Log on to eAYSO
2. At the Welcome screen, click on the Blue Button labeled **Volunteers**. The **General Instructions** screen will open.



3. Click on the button next to “update my contact information.” The Update screen will open.



# Hints from the Help Desk

The screenshot shows the American Youth Soccer Organization (AYSO) website interface. At the top, there is a navigation bar with the AYSO logo, the text 'American Youth Soccer Organization', and links for 'Home', 'Help', and 'Logout'. Below this is a section titled 'My Login Info'. Underneath, there is a heading 'Update Family & Player contact information :'. This section contains two bullet points: '- Not for registering to play' and '- This is only for updating contact information'. It then states: 'Below is the list of players Pre-registered or Registered for the current season. Click on the blue name to change any information and proceed through the screens to update information:'. This is followed by a table with three columns: 'Player Name', 'AYSOID #', and 'Pre Reg Season'. Below this table is another heading: 'See AYSO ID or Update Volunteer(s)/Youth Volunteer(s) contact information:'. This section contains a bullet point: '- This is only for updating contact information'. It then states: 'Below is the list of volunteers Pre-registered or Registered for the current season. Click on the blue name to change any information and proceed through the screens to update information:'. This is followed by a table with four columns: 'Volunteer Name', 'AYSOID #', 'Pre Reg Season', and 'Certification(s)'. The first row of this table contains the following data: 'Tobin, Thomas', '86000975', 'FS2009', and 'Click Here'. A callout box with the text 'Click here' points to the 'Click Here' link. Below the table is a 'Back' button. At the bottom of the page, there is a footer with 'Copyright 2003, AYSO - All Rights Reserved' and a 'Privacy Policy' link. The page ID 'TITAN-03' is also visible. The browser's address bar shows 'Done' and 'Internet' with a 100% zoom level.

| Player Name | AYSOID # | Pre Reg Season |
|-------------|----------|----------------|
|             |          |                |

| Volunteer Name                | AYSOID # | Pre Reg Season | Certification(s)           |
|-------------------------------|----------|----------------|----------------------------|
| <a href="#">Tobin, Thomas</a> | 86000975 | FS2009         | <a href="#">Click Here</a> |

4. At the bottom of the screen is information for any volunteer record related to that log in. This is where a volunteer can learn their AYSO I.D. number. It also indicates the membership year for which the volunteer is registered. If there are certifications in a volunteer's record the words "Click Here" appear as a link. The link is grayed out if there are no certifications. Click on this link to see the detail.



# Hints from the Help Desk

The screenshot shows the AYSO website interface. At the top, there is a navigation bar with the AYSO logo, the text "American Youth Soccer Organization", and links for "Home", "Help", and "Logout". Below this is a "My Login Info" section. The main content area is titled "Volunteer - View Certification - Coach". It displays the user's name as "Tobin, Thomas" and their AYSO ID as "86000975". There are four tabs: "Coach", "Referee", "Instructor", and "Management", with "Coach" selected. A table lists the following certifications:

| Certification Number | Certification Desc | Certification Date |
|----------------------|--------------------|--------------------|
| 7609                 | Z-Online U-8 Coach | 12/5/2006          |
| 7609                 | Z-Online U-8 Coach | 11/27/2006         |
| 7510                 | U-10 Coach         | 8/26/2004          |
| 7610                 | U-8 Coach          | 8/24/2004          |
| 7710                 | U-6 Coach          | 8/24/2004          |
| 7901                 | Safe Haven Coach   | 9/3/2003           |

Below the table is a "Back" button. At the bottom of the page, there is a footer with "Copyright 2003, AYSO - All Rights Reserved" and a "Privacy Policy" link. The browser status bar at the bottom shows "Done", "Internet", and "100%".

5. This screen will show any Coach certifications by default. If there are no Coach certifications, the screen will display the certifications for one of the other disciplines.
6. To print this screen, click on **File** on the browser toolbar and then click on **Page Setup**.
7. In the **Page Setup** wizard, change the **Orientation** to Landscape. Then click on **OK**.
8. Click again on **File** on the browser toolbar, and click on **Print** (or you can hold down the **Ctrl** key and hit the **P** key).
9. In the Printer Wizard, click on **Print**.

Please call 866.588.2976 or send an email to [eaysosupport@ayso.org](mailto:eaysosupport@ayso.org) if you have any questions.

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